



29 January 2021

G/S/0121/009

Assalamualaikum wr. wb.

To Parents/Guardians of Secondary 4 and 5 students,

May Allah bless us with rahmah and good health. Amiin.

I School-based Assessment Matters

1. Homework / Assignments

To reinforce learning and monitor students' class performance, homework and assignments are issued regularly usually at the end of each chapter. There should be a minimum range of two to six assignments per term. We seek your cooperation to ensure that your child does his/her assignments regularly and adhere to the submission deadlines.

2. Term Tests and Topical Tests

Term tests will be conducted in Term 1 to assess their understanding of the topics. In addition, topical tests for each subject will be conducted regularly to guide students consistently in their learning. Please refer to the Assessment and Study Plan for your child attached.

II Assessment Plan for Sec 4 and 5

Subjects	Term 1	Term 2	Term 3	Term 4	Computation for Grades
Religious	CA Test (20%)	Mid-Year Exam	Final Exam (80%)	-	CA Test + Final Exam (100%)
Arabic Language	Term 1 Test	Mid-Year Exam	Final Exam (100%)	GCE 'N' / 'O'	Final Exam (100%)
'N' / 'O' Academic	Term 1 Test	Mid-Year Exam	Preliminary Exam (100%)	GCE 'N' / 'O'	Preliminary Exam (100%)

The assessment plan allows students to sit for major exams at a staggered phase. Students may focus on the religious subjects only and complete the final exam by July. Additional periods will be allocated for the 'O' level subjects which includes the Arabic Language and IRK. The Arabic Language and Academic subjects will be given extra periods for students to concentrate more on these subjects.

The scores obtained during Final and Preliminary Examinations will be used in the computation of school grades for their graduating year.

The computation of school grades for their graduating year will include the Final and Preliminary Examinations. (Please refer to the Assessment Schedule attached.)

III Examination Policies

The school has a set of examination policies to guard the integrity of Weighted Assessments:

- (i) Students who are absent during the Weighted Assessments must produce a valid medical certificate for the day and this must be submitted to their form teachers immediately upon returning to school.
- (ii) There will be no re-test for students who are absent for any component(s) / paper(s) for non-weighted assessment.

Please refer to the table below for details on the madrasah's examination policy on absence from internal tests and examinations.

	Reasons for Absence	Code	Types of Assessment	Action
1	Absent without a valid reason.	AB	Term Test	No re-test. Score of '0' will be entered for any component / paper missed.
			MYE or EYE	
2a	Absent with a medical certificate.	MC	Term Test	No re-test. MC will be reflected
2b	Absent with a valid reason (official documents must be submitted, reasons approved by the Principal).		MYE or EYE	Re-test on an alternative date. No mark will be awarded for students who miss the re-test.
2c	Absent with a medical certificate due to prolonged sickness (hospitalized, infectious diseases, etc)	VR	Term Test	No re-test. VR will be reflected.
			MYE or EYE	No re-test. Marks will be awarded from other modes of assessment.

Graduating students will have to sit for all the exam papers, failing which; he/she will not be awarded the 'Completion Certificate'.

V Promotion Criteria

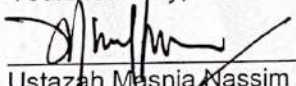
Level	Criteria for Promotion	Pass	Failed
Sec 1	Pass Overall Religious and Academic subjects including EL	Promoted to 2E (4-yr path)	Transferred to 2N (5-yr path)
Sec 2	Pass $\geq 60\%$ in EL, Maths, Science and a pass $\geq 65\%$ in Overall Religious and Academic subjects	Promoted to 3E (4-yr path)	Transferred to 3N (5-yr path)
	If either Overall Religious or Academic subjects $< 50\%$	Advised to find alternative path	
Sec 3	Pass $\geq 60\%$ in EL, Maths, Science and a pass $\geq 55\%$ in Overall Religious and Academic subjects	Promoted to 4E (4-yr path)	Transferred to 4N (at or above maximum age) (5-yr path)
	If either Overall Religious or Academic subjects $< 50\%$	Advised to find alternative path	
Sec 4N	Obtain grade in English ≤ 5 Maths ≤ 4 Malay ≤ 3	Allowed to sit for all subjects at GCE 'O' level	Malay, Arabic, IRK and Sastera at 'O' English, Maths and Science at 'N'

VI School and Public Holidays

The school will be closed during the Chinese New Year public holiday from Friday, 12 February to Monday, 15 February 2021. School will resume on **Tuesday, 16 February**.

Thank you for your continuous support and partnership. We look forward to another fulfilling year of learning.

Yours faithfully,


Ustazah Masnia Nassim
Principal

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ACKNOWLEDGEMENT SLIP FOR ASSESSMENT PLAN AND TIMETABLE

(Please return the acknowledgement slip to your child/ward's form teachers by 1 Feb 2021.)

I acknowledge receipt of the Assessment Plan and Timetable and the examinable components (Term Test and Mid-Year Examination).

Name of pupil: _____

Class: S4 / S5 _____

Name of parent: _____ Signature of parent: _____