



مَدْرَسَةُ وَكْ تَنْجُونِجِ الْإِسْلَامِيَّةِ

MADRASAH WAK TANJONG AL-ISLAMIAH

29 January 2021

G/S/0121/008

Assalamualaikum wr. wb.

To Parents/Guardians of Secondary 1 to 3 students,

May Allah bless us with rahmah and good health. Amiin.

I School-based Assessment Matters

1. Homework / Assignments

To reinforce learning and monitor students' class performance, homework and assignments are issued regularly usually at the end of each chapter. There should be a minimum range of two to six assignments per term. We seek your cooperation to ensure that your child does his/her assignments regularly and adhere to the submission deadlines.

10% of the average total marks from the 1st and 2nd Semester will be included in the Overall Mid-Year Examination (MYE) and End-of-Year Examination (EYE) computation, respectively. Please refer to the Madrasah Handbook for details on the Assessment Policy.

2. Topical Tests (to guide pupils in consistent learning and help them to assess their understandings of the topics)

Topical tests for each subject will be conducted at least once in Term 1 and Term 3 to guide pupils consistently in their learning and to assess their understanding of the topics.

20% of the average total marks of all the tests from the 1st Semester (Term 1) and 2nd Semester (Term 3) will be included in the Overall MYE and EYE computation, respectively. Please refer to the Madrasah Handbook for details on the Assessment Policy.

3. Mid-Year and End-of-year Examination

The MYE and EYE marks are summative and weighted.

70% of the MYE and EYE will be computed for the Overall MYE and EYE marks respectively.

Final results will comprise of 20% of the overall MYE and 80% of the overall EYE.

II Assessment Plan for Sec 1 - 3

Semester 1		Semester 2	
Term 1 & 2		Term 3 & 4	
Average of Assignments (<i>Latihan /tilawah / amali</i>)	10 %	Average of Assignments (<i>Latihan /tilawah / amali</i>)	10 %
1 Topical/Class Tests (<i>ujian topikal / hafalan</i>)	20 %	1 Topical/Class Tests (<i>ujian topikal / hafalan</i>)	20 %
Mid-Year Examination (MYE) <i>Peperiksaan Pertengahan Tahun</i>	70 %	End-Year Examination (EYE) <i>Peperiksaan Akhir Tahun</i>	70 %
Total MYE Marks <i>Jumlah Keseluruhan</i>	100%	Total EYE Marks <i>Jumlah Keseluruhan</i>	100%

III Examination Policies

The school has a set of examination policies to guard the integrity of Weighted Assessments:

- (i) Students who are absent during the Weighted Assessments must produce a valid medical certificate for the day and this must be submitted to their form teachers immediately upon returning to school.
- (ii) There will be no re-test for students who are absent for any component(s) / paper(s) for non-weighted assessment.

Please refer to the table below for details on the madrasah's examination policy on absence from internal tests and examinations.

	Reasons for Absence	Code	Types of Assessment	Action
1	Absent without a valid reason.	AB	Term Test MYE or EYE	No re-test. Score of '0' will be entered for any component / paper missed.
2a	Absent with a medical certificate.	MC	Term Test	No re-test. MC will be reflected
2b	Absent with a valid reason (official documents must be submitted, reasons approved by the Principal).		MYE or EYE	Re-test on an alternative date. No mark will be awarded for students who miss the re-test.
2c	Absent with a medical certificate due to prolonged sickness (hospitalized, infectious diseases, etc)	VR	Term Test MYE or EYE	No re-test. VR will be reflected. No re-test. Marks will be awarded from other modes of assessment.

Graduating students will have to sit for all the exam papers, failing which; he/she will not be awarded the 'Completion Certificate'.

V Promotion Criteria

Level	Criteria for Promotion	Pass	Failed
Sec 1	Pass Overall Religious and Academic subjects including EL	Promoted to 2E (4-yr path)	Transferred to 2N (5-yr path)
Sec 2	Pass $\geq 60\%$ in EL, Maths, Science and a pass $\geq 65\%$ in Overall Religious and Academic subjects	Promoted to 3E (4-yr path)	Transferred to 3N (5-yr path)
	If either Overall Religious or Academic subjects $< 50\%$	Advised to find alternative path	
Sec 3	Pass $\geq 60\%$ in EL, Maths, Science and a pass $\geq 55\%$ in Overall Religious and Academic subjects	Promoted to 4E (4-yr path)	Transferred to 4N (at or above maximum age) (5-yr path)
	If either Overall Religious or Academic subjects $< 50\%$	Advised to find alternative path	
Sec 4N	Obtain grade in English ≤ 5 Maths ≤ 4 Malay ≤ 3	Allowed to sit for all subjects at GCE 'O' level	Malay, Arabic, IRK and Sastera at 'O' English, Maths and Science at 'N'

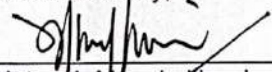
Students will be monitored at each level to assess their ability to continue in their respective path.

VI School and Public Holidays

The school will be closed during the Chinese New Year public holiday from Friday, 12 February to Monday, 15 February 2021. School will resume on **Tuesday, 16 February**.

Thank you for your continuous support and partnership. We look forward to another fulfilling year of learning.

Yours faithfully,


Ustazah Masnia Nassim
Principal

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ACKNOWLEDGEMENT SLIP FOR ASSESSMENT PLAN AND TIMETABLE

(Please return the acknowledgement slip to your child/ward's form teachers by 1 Feb 2021.)

I acknowledge receipt of the Assessment Plan and Timetable and the examinable components (Term Test and Mid-Year Examination).

Name of pupil: _____

Class: S1 / 2 / 3 _____

Name of parent: _____ Signature of parent: _____