



ADM/0520/015

29 May 2020

Dear Parents/Guardians of students from Madrasah Wak Tanjong Al-Islamiah (MWTI)

Assalamu'alaikum Warahmatullahi Wabarakatuh

END OF "CIRCUIT BREAKER" AND TERM THREE MATTERS

May you be blessed by Allah (Subhanahu Wa Ta'Ala) and be in the best of health always. Ameen.

With the end of the "Circuit Breaker" period on 1 June 2020, we will be welcoming back our students to school from 2 June 2020 (Term Three).

We hope to do so safely through the measures stated below:

1. Rotation Schedule

All students from Primary Six, Secondary Four/Five and Pre-University One and Two students will attend school daily from Monday to Friday.

Students from the following levels will rotate between Home-Based Learning (HBL) and attend lessons in school fortnightly:

- Primary One, Two, Three, Four and Five
- Secondary One, Two and Three

Please refer to the table below for the rotation schedule.

Term/Week	Date	To attend lessons in school		HBL
		Level	School Hours	
T3 W1	2 – 5 June 2020	Pri. 4 Sec. 1, Sec. 2	7.30 a.m. – 12.45 p.m. (Friday 12.30 p.m.)	Pri. 1 Pri. 2 Pri. 3 Pri. 5
		Pri. 6	7.30 a.m. – 3.30 p.m.	
		Sec. 3 Sec. 4, Sec. 5 Pre-U 1-2	7.30 a.m. – 2.15 p.m.	
T3 W2	8 – 12 June 2020	Pri. 1, 2 & 3	12.00 p.m. – 5.00 p.m.	Pri. 4 Sec. 1 Sec. 2 Sec. 3
		Pri. 5	7.30 a.m. – 12.45 p.m.	
		Pri. 6	7.30 a.m. – 4.30 p.m.	
T3 W3	15 – 19 June 2020	Sec. 4, Sec. 5 Pre-U 1 Pre-U 2	7.30 a.m. – 2.15 p.m.	Pri. 1 Pri. 2 Pri. 3 Pri. 5
		Pri. 4 Sec. 1, Sec. 2	7.30 a.m. – 12.45 p.m. (Friday 12.30 p.m.)	
		Pri. 6	7.30 a.m. – 4.30 p.m.	
T3 W4	22 – 26 June 2020	Pri. 1, 2 & 3	12.00 p.m. – 5.00 p.m.	Pri. 4 Sec. 1 Sec. 2 Sec. 3
		Pri. 5	7.30 a.m. – 12.45 p.m.	
		Pri. 6	7.30 a.m. – 4.30 p.m.	
T3 W4	22 – 26 June 2020	Sec. 4, Sec. 5 Pre-U 1 Pre-U 2	7.30 a.m. – 2.15 p.m.	Pri. 4 Sec. 1 Sec. 2 Sec. 3
		Pri. 1, 2 & 3	12.00 p.m. – 5.00 p.m.	
		Pri. 5	7.30 a.m. – 12.45 p.m.	

Unless they have a valid excuse, such as a medical certificate or an official letter, all students are required to attend school as stated above. Please take note that attendance is compulsory and your child/ward needs to be in school physically.

If your child/ward is on HBL for the week, he/she will have to refer to the full HBL timetable that was issued by the school during the "Circuit Breaker" period.

From Term 3 Week 5 onwards, we hope to work towards bringing all students back to school daily, if the situation permits. In Shaa Allah.

2. Supplementary Classes for Primary Six students (PSLE Preparation)

To prepare our students for the upcoming PSLE, we will be conducting supplementary classes for our Primary Six students. The classes will be held from Week Two onwards from Monday to Thursday. The dismissal timing is 4.30 p.m.

For students who are presently on school transport, we seek your kind cooperation to arrange for alternative return transport for your child so that they will be able to attend these classes.

3. Safe Management Measures

- Regular temperature screenings and sanitising of hands in the morning will be carried out at the foyer upon entry. MWTI will be implementing a safe entry measure (SafeEntry) for contact tracing purposes. All students are required to bring along their EZlink/NRIC card and to scan into the system upon entry.

- Students who are unwell, or who have adult household members on home quarantine/Stay Home Notice, or have flu-like symptoms such as fever and cough, will be required to stay away from school. If your child/ward is unable to attend school, kindly inform your child's/ward's form teacher as soon as possible.

- Our Madrasah will clean high-touch surfaces more frequently and disinfect the premises daily.

- All students and staff are required to wear their masks or face shields at all times. Please ensure that the masks used do not have offensive words or designs on them.

- For hygiene purposes, all students will practise frequent handwashing. They are required to wipe down their tables and shared equipment after use. All students are required to bring along a packet of wet wipes for the wipe-down routine.

- Where possible, intermingling across classes and levels will be minimised.

- We will implement a fixed exam-style seating in classrooms and ensure sufficient space between seats at our canteen and other venues.

- To reduce congestion, our school will also be staggering the timings of the following activities
- recess, prayer and dismissal.

- All students are to remain in the canteen during recess and should not loiter around after their meals. All forms of play activities during recess are prohibited until further notice.

- Students are highly advised to head home straight after school/upon dismissal. They are not allowed to loiter within or outside the school compound. Kindly advise your child/ward not to visit shopping malls unnecessarily.
- Primary One, Two, Three and Six students are required to bring their own small prayer mat and prayer apparels (for girls) for the Zohor prayers.
- Physical Education (P.E.) lessons will be conducted for all levels except for Primary One to Primary Three.
- During P.E. lessons, students will not be required to put on their masks while engaging in strenuous physical activities or jogging. Students will be required to bring their personal Ziploc bags with their names clearly labeled on them to keep their masks during the P.E. lessons.
- All Co-Curricular Activities (CCA) will be suspended in June.
- Visitors to the school will be required to check-in at the guard house and their temperature will be taken. Any visitors who do not comply with any of the safety measures will be denied entry to the school.
- Parents/guardians need to adhere to the safety management measures when sending and fetching your child/ward.

4. Safe Management Practices for School Buses

We have been notified by the Ministry of Education (MOE) to implement the following safe management measures when school re-opens. Rest assured that the following measures will be taken seriously by our school bus operators.

- Our school bus operators will ensure that all buses are thoroughly cleaned every day.
- The school bus attendants will screen our students for symptoms, and if found to be unwell, they will ask your child/ward to stay home.
- All students to be given designated seats, with sufficient space in between students.
- All students are to follow public transport safe management measures such as wearing of masks, and refraining from talking/interacting during their journey to and from school.

5. National Examination 2020

In view of the COVID-19 situation, we are required to minimise cross contact among candidates from different schools and ensure the safety and well-being of all candidates sitting for the national examinations.

As such, all national exams (PSLE, GCE-"N", "O", and "A"-Level Examinations) will be conducted in our school premises. The curriculum hours and plans for the other levels will be changed during the national exams period. Below are the details:

Date	Time	Exam	Curriculum Hours		
			Pri. 1 to 3	Pri. 4 to 5, Sec. 1 to 3	Pri. 6, Sec. 4, Pre-U
18 June	2.00 p.m.	MTL Written O & A	HBL		7.45 a.m. – 12.45 p.m.
9 – 10 July	2.30 p.m.	MTL Oral A	12 p.m. - 5.00 p.m.	7.45 a.m. – 12.45 p.m.	
13 July	2.30 p.m.	EL e-Oral N	11 p.m. - 5.30 p.m.	7.45 a.m. – 3.30 p.m.	
14 – 15 July	2.30 p.m.	MTL e-Oral O			
28 July	2.30 p.m.	HMTL e-Oral LC O			
3 Aug	2.30 p.m.	MTL e-Oral N			
13 – 14 Aug	8.00 a.m.	PSLE Oral	HBL		Pri. 6 - Attend school according to exam schedule Sec. 4, Pre-U - HBL
17 Aug	9.00 a.m.	EL Paper 5 Paper based oral O			Pri. 6, Pre-U - HBL Sec. 4 - Attend school according to exam schedule
18 Sep	8.00 a.m.	PSLE LC			Pri. 6 - Attend school according to exam schedule Sec. 4, Pre-U - HBL

***** Please note that the schedule above is subject to changes where necessary.**

- For the upcoming GCE O-Level Mid-Year Mother Tongue Language (MTL) examinations held on 18 June 2020, we will also implement the necessary safe management measures.

- All candidates will be required to wear masks or face shields during these examinations.

- To reduce the risk of possible transmission, students on Home Quarantine Order, Stay-Home Notice and Leave of Absence will not be allowed to sit for these examinations. In addition, those who are on medical leave or unwell with flu-like symptoms (such as fever or cough) will not be allowed to sit for the examinations. Such students will sit for the year-end examinations instead.

Thank you for your attention and kind cooperation during these challenging times.

May we be protected and blessed by Allah. Stay safe and healthy.

Yours faithfully



Ustazah Masnia Nassim
Principal
Madrasah Wak Tanjong Al-Islamiah